

To: Cabinet, Archives
From: Candy Horton
Subject: Minutes of December 3, 2013 Cabinet Meeting
Date: December 3, 2013, 2013

Members Present: Anderson, Bohnet, Cannell, Depta,
Doherty, Hutchins, Jbara, Johnson and Schlack

Members Absent: Bertch, Collins, Ives

Staff Present: Horton

Approval of the Minutes

The Minutes of November 26, 2013 were approved as amended.

Discussion and Action Items

- CMOPs – 2nd reading: moved and supported with changes
 - 2100 – Identify Theft and Red Flag Rules (TH)
- CMOPs – 1st reading
 - Storm Water Management (CMOP 2072) (TH)
- Inclusivity
 - Cabinet members have completed their Intercultural Developmental Inventory (IDI) surveys and will be having follow-up telephone calls with Vicki Rosenberg next week. The KVCC Board of Trustees will complete their IDI surveys and phone calls on December 10 and in January.

The inclusivity focus group team members: Sandy Bohnet, Linda Depta, Mike Collins, Kathy Johnson and Steve Cannell have worked with Vicki Rosenberg to establish a strategy for nominating a diverse group of students, faculty, and staff for the Focus Group portion of the Inclusivity Project. The Focus Group process will begin with a nominating meeting in early January. At the January nominating meeting a selected diverse group of 23 faculty and staff will nominate Focus Group invitees. The Focus groups will occur in February. Invitations to the January nominators meeting will be sent out in the next two weeks

- Travel - none
- Grants – none

Personnel and Operations

- Kudos! were given to the following:
 - Lesa Ward would like to recognize Mike Olvitt, Tony Zacker and Zach Westdorp for their “team attitude” in reconfiguring the Groves front office space.
- Reality Check –none
- Hires/Resignations/Retirements - none

Other

- Opportunities for Education (OFE) Dinner – May 1, 2014 – Arlin Wasserman, Principal and Founder of Changing Tastes, is the guest speaker.
- Men’s and Women’s Basketball teams will have practice during the holiday break.
- Consortium STTF Application Approved – 20 employees and 7 companies will benefit from the 48 hours Computer Numerical Control (CNC) Set-up and Operation Training.

Next Meeting – The next regular Cabinet meeting is scheduled for:
Tuesday, December 10, 2013 at 8:00 a.m. in the Board Room, 3365.